



BOARD OF DIRECTORS
Minutes of Quarterly Meeting

Date: September 17, 2020
Time: 1:00 p.m.
Location: Teleconference

I. Call to Order

The meeting was held via teleconference in compliance with the orders from the State of California and consistent with the Centers for Disease Control and Prevention Guidelines in response to the COVID-19 pandemic. President Steve LaMar called the meeting to order at 1:02 p.m.

Roll Call

The following Directors and/or Alternates, constituting a quorum of the Board, were recorded as present at the meeting:

Kyle Rice (Alternate), California Department of Fish and Wildlife
Stacy Blackwood, County of Orange
Steve LaMar, Irvine Ranch Water District
Diane Doesserich, Metropolitan Water District
Travis Huxman, University of California, Irvine
Valarie McFall (Alternate), Transportation Corridor Agencies
Dean Kirk, Irvine Company
Scott Smith, City of Irvine
Nancy Gardner, City of Newport Beach
Hallie Jones (Alternate), At-Large Public Director (Recreation)
Thomas Eastman, At-Large Public Director (Environment)
David Erickson (Alternate), Orange County Fire Authority
Tom Maloney, Coastal Greenbelt Authority

The following Directors were recorded as absent:

Jonathan Snyder, US Fish and Wildlife Service
Todd Lewis, California Department of Parks and Recreation
Shelli Lamb, Southwest Resource Management Association

Michael Recupero, At-Large Public Director (Business)
Ken Borngrebe, Southern California Edison

- II. On a motion by Director Nancy Gardner, which was seconded by Vice President Diane Doesserich, the minutes of the September 17, 2020, meeting were approved with abstentions from those who were not present at the meeting.**

III. Investment Report: 2nd Quarter 2020

Daniel Schoessow, Senior Vice President and Senior Investment Officer of Northern Trust, provided a performance summary for the Endowment, Acquisition and Restoration, Cowbird, and Pacific Pocket Mouse Custodial Funds during the 2nd Quarter of 2020.

IV. FY 2020-21 Proposed Budget

Treasurer Dean Kirk provided an introduction to the Board of Directors. Executive Director Jim Sulentich reported that the proposed FY 2020-21 budget has been reviewed by both the Finance and Executive Committees. The board presentation would be consistent with the format followed during committee presentation. The executive director presented the operational components of the draft budget and Danny Fry, Science Coordinator presented the programmatic components. Following the presentations, President LaMar thanked the committees and staff for their work during challenging times and invited questions from Board members.

President LaMar called for a motion to approve the FY 2020-21 budget as presented

On a motion by Director Gardner, which was seconded by Alternate Director Valarie McFall, the FY 2020-21 budget was approved unanimously.

Following the budget presentation, President LaMar had another meeting commitment and turned the facilitation of the board meeting to Vice President Diane Doesserich.

V. Wildland Report

A. Outreach and Engagement Report

Darin Loughrey, NCC Outreach and Engagement Coordinator, provided the Board an overview of efforts undertaken since the June 2020 Board of Directors meeting and work products proposed through the next quarter. He also invited board members to provide suggestions for subjects for future newsletters.

B. Fire Resource Maps

Danny Fry, Science Coordinator and Wildland Fire Lead, provided the Board an update and examples of the refined Fire Resource Maps shared between Orange County Fire Authority and NCC.

VI. Financial Report: August 31, 2020

Vice President Doesserich invited Treasurer Dean Kirk to provide the Board of Directors a summary update of the August 31, 2020, financials. Following the report, the president called for a motion to approve the Financial Report.

On a motion by Director Gardner, which was seconded by Director Stacy Blackwood, the August 31, 2020, financial report was approved unanimously.

VII. Committee Reports

President Doesserich invited Committee chairs to provide any updates not reflected in the meeting minutes included in the board meeting packet.

VIII. Executive Director's Report

Executive Director Jim Sulentich provided the Board an updated status of the PPP Loan it received from the federal government authorized under the CARES Act. NCC staff and our accountant are beginning the loan forgiveness paperwork.

The executive director reported that the Executive Committee approved an increase in his signature authority for budgeted expenses from \$2,500 per check request to \$9,999.

He also informed the Board that NCC will begin its independent financial audit conducted by Windes once again in early November with the goal of taking the audit to the December meeting for board approval.

IX. Strategic Plan Update

The executive director provided a brief overview of progress made on the implementation of the NCC Strategic Plan amid the complications resulting from the pandemic.

X. Oral Communications

Vice President Doesserich invited meeting participants to communicate on any topics of interest to the Board.

XI. Adjournment

The next meeting will be held telephonically at 1:00 p.m., on December 10, 2020. The meeting was adjourned at 2:14 p.m.

Respectfully submitted, _____
James Sulentich, Executive Director

ATTEST: _____
President, LaMar