

Natural Communities Coalition

BOARD OF DIRECTORS Minutes of Quarterly Meeting

Date: September 15, 2016
Time: 11:00 a.m.
Location: Bommer Canyon Cattle Camp
City of Irvine

I. Call to Order

The meeting was called to order at 11:05 a.m., by President Mark Denny. President Denny led the meeting attendees in the flag salute.

Roll Call

The following Directors or Alternates, constituting a quorum of the Board, were recorded as present at the meeting:

Jonathan Snyder, US Fish and Wildlife Service
David Mayer, California Department of Fish and Wildlife
James Newland, (and Eric Dymmel, Alternate) California Department of Parks and Recreation
Mark Denny, County of Orange
Steve LaMar, Irvine Ranch Water District
Diane Doesserich, Metropolitan Water District
Ken Bomgrebe, Southern California Edison
Travis Huxman, University of California, Irvine
Valarie McFall, Transportation Corridor Agencies
Dean Kirk, Irvine Company
Nancy Gardner, City of Newport Beach
Elisabeth Brown, At-Large Public Alternate (Environment)
Thomas Eastman, At-Large Public Director (Recreation)
Michael Recupero, At-Large Public Director (Business)
Brian Norton, Orange County Fire Authority
Tom Maloney, Coastal Greenbelt Authority

The following Directors were recorded as absent:

Laurie Hoffman, City of Irvine
Headlands Reserve, LLC

President Denny welcomed and introduced Kenneth Bomgrebe, Southern California Edison's newly appointed Director.

President Denny recognized Director Nancy Gardner and her leadership in coordinating the planning and implementation efforts of NCCP/HCP 20th Anniversary Celebration held earlier that morning. He also thanked the Board of Directors for their participation and attendance.

II. Consent Calendar:

President Denny reminded the Board that the regular meeting would be abbreviated so Board members would be able to attend both the morning event and the afternoon NCCP/HCP symposium hosted by UC Irvine, the Center for Environmental Biology and the Natural Communities Coalition. To make the best of the time available for the regular Board meeting, the following action items and informational reports were detailed in the meeting packet and placed on the Consent Calendar:

- Approval of the September 15, 2016, Board of Directors meeting minutes;
- 2nd Quarter Northern Trust Investment Report;
- August 31, 2016, Financial Report;
- Committee Reports, and
- 2016 – 2018 Strategic Plan Update

President Denny asked Directors if Board members had any questions with the consent calendar approach or with any of the items included under the consent calendar. President Denny reported that Daniel Schoessow, representing Northern Trust, was available for any questions Directors may have on the performance of investments, and the executive director would answer any questions about the financials. There being no objections to the process and no questions about consent items, President Denny called for a motion.

On a motion by Secretary Valarie McFall, which was seconded by Director Steve LaMar, the minutes of the June 16, 2016, meeting, 2nd Quarter Northern Trust Investment Report, and the August 31, 2016, financial report were approved with abstentions regarding the minutes from those who were not present at the June 2016 Board meeting.

III. FY 2016 – 17 Projected Fund Budgets

Executive Director Jim Sulentich referred the Board to the section of the meeting packet containing the projected fund budgets for FY 2016-17. The executive director reported that the draft budgets have been reviewed and recommended by both the Finance and Executive Committees. President Denny invited comments from Treasurer Dean Kirk. After a brief discussion, President Denny called for a motion.

On a motion by Director James Newland, which was seconded by Director Gardner, the projected FY 2016-17 fund budgets were approved unanimously.

IV. Executive Directors Report

Executive Director Sulentich reported on two items requiring Board of Directors' action. The first was approval and adoption of a draft revised Employee Handbook for the Natural Communities Coalition. President Denny invited questions and comments from the Board. Following a brief discussion, President Denny called for a motion.

On a motion by Director Michael Recupero, which was seconded by Director Thomas Eastman, the revised Employee Handbook was approved unanimously.

The second item presented by the executive director was the approval of the quarterly Board meeting dates for 2017. The proposed dates were March 16, 2017, June 15, 2017, September 21, 2017, and December 14, 2017. There being no discussion, President Denny called for a motion.

On a motion by Director Gardner, which was seconded by Director Steve LaMar, the dates presented were approved unanimously.

V. Oral Communications

President Denny invited members of the Board of Directors and the public in attendance to address the board on any item relevant to the mission of the organization or its governance. No speakers addressed the Board of Directors.

VI. Adjournment

The next meeting will be held at 1:00 p.m., on December 15, 2016, in the Community Meeting Room at the Irvine Ranch Water District.

The meeting was adjourned at 11:20 a.m.

Respectfully submitted, _____
James Sulentich, Executive Director

ATTEST: _____
Valarie McFall, Secretary