

Natural Communities Coalition
BOARD OF DIRECTORS
Minutes of Quarterly Meeting

Date: September 17, 2015
Time: 1:00 p.m.
Location: Irvine Ranch Water District
Community Meeting Room
15500 Sand Canyon Avenue
Irvine, CA

I. Call to Order

The meeting was called to order at 1:10 p.m., by President Mark Denny. President Denny led the Board members and other meeting attendees in the flag salute.

Roll Call

The following Directors or Alternates, constituting a quorum of the Board, were recorded as present at the meeting:

Jonathan Snyder, US Fish and Wildlife Service
David Mayer, California Department of Fish and Wildlife
Lana Nguyen, California Department of Parks and Recreation
Mark Denny, County of Orange
Ian Swift, Irvine Ranch Water District
Diane Doesserich, Metropolitan Water District
Travis Huxman, University of California, Irvine
Dori Budde, City of Irvine
Dan Miller, Irvine Company
Nancy Gardner, City of Newport Beach
Garry Brown, At-Large Public Director (Environment)
Michael Recupero, At-Large Public Director (Business)
Tom Maloney, Coastal Greenbelt Authority

The following Directors were recorded as absent:

Thomas Eastman, At-Large Public Director (Recreation)
Brian Norton, Orange County Fire Authority
Larry Labrado, Southern California Edison
Valarie McFall, Transportation Corridor Agencies
Headlands Reserve, LLC

II. On a motion by Director Nancy Gardner, which was seconded by Treasurer Dan Miller, the minutes of the June 18, 2015 meeting were approved with abstentions from those who were not present at the meeting.

III. Investment Report: 2nd Quarter 2015

Daniel Schoessow, Senior Vice President and Senior Investment Officer of Northern Trust reported on the investment performance of the Endowment, Acquisition and Restoration, and Cowbird Funds during the 2nd Quarter of 2015.

IV. Wildland Report: "FY 2015-16 Proposed Projects"

Dr. Milan Mitrovich, NROC Science Coordinator, provided a summary of proposed projects associated with the 2015-16 fiscal year and proposed budget.

V. Financial Report: Eleven Months FY 2014-15

President Denny asked Treasurer Miller to introduce the financial report. Treasurer Miller referred the Board to the August 2015 financial report in the board meeting packet. The report reflects the eleven-month position of the current fiscal year. President Denny invited comments of the Executive Director. Executive Director Sulentich reminded the Board that the Executive Committee reviews monthly financial reports as part of their monthly business meetings. Hearing no issues from the Board, President Denny called for a motion:

On a motion by Treasurer Miller, seconded by Director Garry Brown, the August 31, 2015 Financial Report was unanimously approved.

VI. FY 2015-16 Budget Projections

Executive Director Sulentich called the Board of Directors' attention to the draft FY2015-16 budget in the Board packet. The executive director provided the Board a summary of the proposed budget for the Endowment, Restoration and Cowbird Funds, and compared and contrasted the new budget to the current budget. He also summarized the development and review process under which the draft budget goes before reaching the Board of Directors meeting. Following questions from the Board, President Denny called for a motion:

On a motion by Treasurer Miller, seconded by Director Gardner, the FY 2015-16 budget was unanimously approved.

VII. Committee Reports

President Denny referred Board members to the Committee meeting minutes in the Board packet and encourage committee chairs and members to offer any detail they felt would be informative for the Board as a whole.

VIII. Strategic Plan Update

The executive director announced that our current strategic plan will take the organization through December 31, 2015. As a result, staff will be working with the Executive Committee and the Board to draft and refine a new plan with the goal of securing final Board review and approval at the December 17, 2015 meeting. President Denny requested that the new plan consider a revision of the Habitat Restoration and Enhancement Plan, inventory and address any gaps in business management and governance best practices, and the development of an effective dashboard for reporting on Reserve health.

IX. Executive Director's Report

Executive Director Sulentich reported that the new website is nearing completion and will be going live next quarter. The Executive Committee received a demonstration at a recent meeting. The executive director announced that a demonstration of the site would be made for any interested Board members immediately following the end of this meeting.

X. Oral Communications

President Denny inquired whether any Director or other meeting attendees had matters to bring before the Board. No communication was offered.

XI. Proposed NCC 2015-16 Quarterly Board Meeting Schedule

Executive Director Sulentich presented proposed dates, times and locations for the quarterly regular meetings of the NCC Board of Directors during the 2015-16 fiscal year. These dates include December 17, 2015, March 17, 2016, June 16, 2016, and September 15, 2016. President Denny called for a motion to accept the meeting dates.

On a motion by Treasurer Miller, seconded by Director Gardner, the above meeting dates were unanimously approved.

XII. Closed Session

No need for close session was expressed.

XIII. Adjournment

The next meeting will be held at 1:00 p.m., on December 17, 2015, in the Community Meeting Room on the Irvine Ranch Water District campus. The meeting was adjourned at 2:20 p.m.

Respectfully submitted, _____
James Sulentich, Executive Director

ATTEST: _____
Valarie McFall, Secretary